

APPLICATION FOR ADVANCE OF
T.A. ON TRANSFER

1. Name-----
2. Designation-----
3. Whether temporary/permanent-----
4. Office/Station in Which Working-----
5. Basic Pay + NPA + SI -----
6. Station to Which transferd -----
7. NO and Date of the transfer order-----
8. Details of family membes along with their age
and relationship -----
9. Whether the advance is required for-
 - (a) Self alone, or-----
 - (b) Self and family, or -----
 - (c) Family aione -----
10. Amonnt of advance required -----
11. Date of commencement of journey-----

I declare that the particulare furnished above are correct.

Station:
Date

Signature of the Government Servant

CERTIFICATE (ON TRANSFER)

1 Certified that following members of the family who are residing with me and wholly me dependent on accompanying me on transfer :-

| <u>S.NO.</u> | <u>Name</u> | <u>Age</u> | <u>Relationship</u> |
|--------------|-------------|------------|---------------------|
|--------------|-------------|------------|---------------------|

1

2

3

4

5

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2 Certified that Road mileage as show and claimed is correct to the best of my knowledge.

3 Certified that no shared the expenditure on the road mileage for which mileage allowance has been claimed at the higher rates prescribed in S.R.46.

4 Certified that the journeys were not performed in any other vehicle without payment of its hire charges or incurring its recurring expenses.

5 I did not perform the road journey for which mileage allowance has been claimed at the higher rates prescribed in S.R. 46 by taking a single seat in any public conveyance excluding steamer which plies regularly between fixed points and charges fixed rates.

6 The stations between which road milage has been claimed are not connected by rail.

7 Certified that the mode of travel, class of accommodation and amount of fare shown in the bill are correct.

8 Certified that personal affects weighing were actually transported by me from to Or

And the expenditure incurred thereof was not less than the sum claimed there in.

