

F.No.D.16016/1/2019-Admn.II
Government of India
Ministry of Fisheries, Animal Husbandry & Dairying
(Department of Animal Husbandry And Dairying)

Krishi Bhawan, New Delhi
Dated the 10 July, 2019

E-Tender Notice

Subject:- Awarding of ONSITE Comprehensive Annual Maintenance Contract (CAMC) in respect of Computers and Peripherals (like PCs, Printers, Multi Function Printers, Laptops, UPSs, Fax machines etc.) installed in the offices of Department of Animal Husbandry and Dairying located in Krishi Bhawan, DMS premises, West Patel Nagar and at the residences of Senior Officers in Delhi/New Delhi.

Sir,

The e-tenders have been invited under **Single Bid Systems (Annexure-I & Annexure-II)** from the reputed and professionally competent firms and having adequate experience for awarding of ONSITE Comprehensive Annual Maintenance Contract (CAMC) in respect of Computers and Peripherals (like PCs, Printers, Multi Function Printers, Laptops, UPSs and Fax machines etc.) installed in the offices of Department of Animal Husbandry and Dairying located in Krishi Bhawan, DMS premises, West Patel Nagar and at the residences of Senior Officers etc. in Delhi/New Delhi for a period of one year.

2. The interested firms are advised to submit their bids "**on-line**" by visiting the Govt. of India, Central Public e-Procurement (CPP) Portal i.e. <http://eprocure.gov.in>. The bids will be accepted as e-tender only i.e. the tenderers will submit their bids on the e-Procurement Portal (module of NIC), in an encrypted format. Possession of valid Digital Signature Certificate (DSC), valid e-mail address and registration of the firm on the Government of India, Central Public e-Procurement (CPP) Portal i.e. <http://eprocure.gov.in> are pre-requisite for e-tendering.

3. The critical date for the subject tender is as under:-

Tender No. D.16016/1/2019-Admn.II		
(Ministry of Animal Husbandry, Dairying & Fisheries) Department of Animal Husbandry and Dairying		
Sl no	Name of item	Date & Time
1	Start Date and Time for view / Downloading the tender document	10 th July, 2019 at 1700 hrs (Wednesday)
2	Start date and time for submission of bid	11 th July, 2019 at 1100 hrs (Thursday)
3	Last date and time for downloading tender document	25 th July, 2019 at 1100 hrs (Thursday)
4	Last date and time for online submission of bid & submission of EMD	25 th July, 2019 at 1130 hrs (Thursday)

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5	Date & Time for opening of bids	26 th July, 2019 at 11:30 hrs. (Friday)
6	Address for communication	Under Secretary (Admn.II), Ministry of Agriculture and Farmers Welfare, Department of Animal Husbandry and Dairying, Room No 532-A, Krishi Bhawan, New Delhi 110001, ☎ # 011-23070149

4. The interested firms are required to deposit **Demand Draft/Pay Order of Rs. 20,000/- (Rupees Twenty Thousand Only)** as **Earnest Money Deposit (EMD)** in favour of 'P&AO(Sectt.I), D/o DAHD, New Delhi', valid for a period of 90 days, super-scribing the envelop "**CAMC of Computers & Peripherals of DAHD**". Offer not accompanied by EMD of the requisite amount or without proper validity will summarily be rejected.

5. The scanned copy of the **demand draft/pay order of Rs. 20,000/- (Rupees Twenty Thousand Only)** as **Earnest Money Deposit (EMD)** must be uploaded with the Bid and original of the same has to be dropped in the Tender Box placed in **Room No. 531, 5th Floor, Krishi Bhawan, New Delhi** latest by the last date of bid submission super-scribing the envelop "**CAMC of Computers & Peripherals of DAHD**" i.e. by 11.30 hrs. on 25th July, 2019. The tenders received without the prescribed EMD will not be entertained and summarily rejected. The EMD of unsuccessful tenderers shall be returned after finalization of the contract.

6. The firms who are exempted from submission of EMD shall be dealt as per General Financial Rules, 2017 **subject to submission of an undertaking from the firm seeking such exemption**. Copies of relevant orders/documents regarding such exemption should be submitted along with the bid.

7. The firms are required to upload copies of the following documents along with their Bids, failing which their Bids shall be summarily/out-rightly rejected and will not be further considered:

- a. Scanned copy of Earnest Money Deposit (EMD)
- b. Scanned copy of Registration Certificate of firm (Sole Proprietorship/Partnership/ Public Limited or Limited)
- c. Scanned copy of PAN Card and GST Certificate
- d. Scanned copy of experience documents of similar contracts in Central Govt. Deptts./Organizations/Public Sector Undertakings
- e. Scanned copy of financial status of previous three years i.e. Annual Turnover details duly certified by Chartered Accountant of the firm
- f. Scanned copy of valid Income Tax Returns for the last three years
- g. Scanned copy of signed & stamped tender document (each and every page) as a token of acceptance of terms & conditions of tender notice

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